



Discover I.T. Program

Parent/Student Resource Sheet

What is Discover I.T.?

- Discover I.T. (Information Technology) falls under the DEI Grant. DEI stands for the Disability Employment Initiative
- DEI is a federal grant from the U.S. Department of Labor that focuses on Employment and Training
- The DEI Grant focuses on the Information Technology (I.T.) Pathway

Who is invited?

- Students with a disability
 - A current IEP or Section 504 Plan
- Students that have demonstrated interest in the I.T. careers which can be shown by:
 - Student self-identified interest in the I.T. Career Pathway
 - Past or current participation in a D214 I.T. course
 - Vocational Evaluation
 - IEP Transition Plan

How do we support our students?

- Additional support and targeted invitations to career-related Exploration Activities
 - IT Career Night, IT Career Day, IT Career Treks
- Access to IT Exploration Tools
 - Discover IT Schoology course, Career Cruising, Naviance
- Course registration planning aligned with IT Career Pathways
 - Earn I.T. industry certifications prior to graduating high school
- Career Readiness Training
 - Assistance with soft skills, resume building, and interviewing skills
- Customized Workplace Learning Experiences
 - Micro-Internship, Internship
- Seamless transition to post-secondary services
 - Department of Rehabilitation Services (DRS), Harper College, Business and Career Services

What do students need to do to register?

- Student Registration
- Parent Consent/Release

Discover IT Advisors:

- Anna Tam, *RMHS, JHHS*
- Jonathan Senderak, *EGHS, WHS, BGHS*
- Lynne O'Connor, *PHS, TAFV*





First Name: _____ Last Name: _____ I.D. Number: _____

The Discover I.T. Program is a career exploration and readiness resource funded by the U.S. Department of Labor Disability Employment Initiative (DEI) Grant. Under this DEI Grant, **students with IEP/504 plans and have indicated interested in exploring the field of I.T.** through at least one of the following: identified I.T. Career Pathway, I.T. Coursework, vocational evaluation, or transition plan will receive:

- Additional targeted invites to Career Exploration Activities
- Access to IT Exploration Tools
- Course registration planning
- Career Readiness Training
- Possible Workplace Learning Experiences customized by interest and experience level
- Seamless transition process into post-secondary opportunities

The following information is recorded to provide customized resources

I.T. PATHWAY INTEREST (Check all that apply)

Pathway 1

Pathway 2

- | | | |
|---|---|--|
| <input type="checkbox"/> Network Systems | <input type="checkbox"/> Web and Digital Communications | <input type="checkbox"/> Unsure at this time |
| <input type="checkbox"/> Information Support & Services | <input type="checkbox"/> Programming & Software Development | <input type="checkbox"/> Other IT Interest _____ |

IT EXPERIENCE (include past and current coursework/Include years, i.e. AP Computer Science A _2016-2017)

COURSEWORK

- | | |
|--|--|
| <input type="checkbox"/> Computer Repair A+ Certification _____ | <input type="checkbox"/> Computer Programming/Mobile App _____ |
| <input type="checkbox"/> Cisco Networking Basics _____ | <input type="checkbox"/> Mobile App Development 2 _____ |
| <input type="checkbox"/> Cisco Routers & Routing Basics _____ | <input type="checkbox"/> AP Compute Science Principles _____ |
| <input type="checkbox"/> Advanced Network Systems _____
& Cybersecurity | <input type="checkbox"/> AP Computer Science A _____ |
| <input type="checkbox"/> CAREER EVENTS | <input type="checkbox"/> Advanced Concepts in Coding & Dev _____ |

- IT Career Night _____
- IT Career Day _____

WORK/VOLUNTEER EXPERIENCE

Include any paid and unpaid opportunities/
Include years, i.e. 2016-2017

ACTIVITIES

List any Activities: (Include years, i.e. 2016-2017)

_____	_____
_____	_____
_____	_____

SKILLS

- | | | |
|---|--|---|
| <input type="checkbox"/> Microsoft Suite
(Word, Excel, PowerPoint) | <input type="checkbox"/> Computer Repair | <input type="checkbox"/> Swift |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Phone/Tablet Repair | <input type="checkbox"/> Java |
| <input type="checkbox"/> Network troubleshooting | <input type="checkbox"/> HTML | <input type="checkbox"/> Other _____ |

Student Release of Information

I, _____ hereby give my consent to authorized representatives of Township High School District 214 Center for Career Discovery, and other service opportunities funded by the Illinois Department of Commerce and Economic Opportunities and Illinois Worknet to:

- Exchange information in verbal and written form regarding my application for Discover I.T. services,
- Including certificate/credential attainment and
- Employment information.

I allow the sharing of the following information:

- Dates of service,
- Cost of service,
- Course of study,
- Completion of service and credentials received,
- Including an unofficial school transcript.

Upon obtainment of employment and/or attendance at a post-secondary school, I allow the sharing of the following information:

- Verification of employment.
- Verification of enrollment.

This consent is valid during the period of my application for Discover I.T. services and as long as I am receiving services through Township High School District 214 Center for Career Discovery. I understand that these records will be kept strictly confidential. It is also understood that I have the right to inspect the information to be released. This authorization begins on the date signed and ends two (2) years following the last date of service with Township High School District 214 Center for Career Discovery.

I understand that the information obtained as a result of this release may not be disclosed to other persons or agencies not specified above without my specific written consent.

Student Signature Date _____

Print Student Name



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Please see Student/Parent Resource Sheet that has more detailed information

District 214 Discover I.T. Program Requirements:

- Current IEP/504 Plan
- Student Registration
- Parent Consent/Release

Having a parent complete and submit all portions of this form is an essential part of the Program Registration.

Any student information you provide will be **confidential**.

Student First Name: _____ Student Last Name: _____

I.D. Number _____

Parent's Name (Please Print): _____

Parent Email _____ Parent Cell Phone: _____

Parent Consent

I, hereby, consent to have my son/daughter, _____, photographed, videotaped, audiotaped, and/or interviewed by District 214 and/or the news media when its purpose is to promote District 214 and its programs.

Interviews and photographs will be granted only at the recommendation of the administration or staff.

The videotape/photograph/audiotape of the student will not be used by the district for commercial purposes or for monetary gain. As the child's parent or legal guardian, I agree to release and hold harmless District 214, the Board of Education, its members, trustees, employees, agents, officers, contractors, and volunteers from and against any and all claims, demands, actions, complaints, suits or other forms of liability that shall arise out of or by reason of, or be caused by the use of my child's photograph, likeness or voice on television, radio or motion pictures, or in the print medium.

I further agree that no monies or other consideration in any form, including reimbursement for any expenses incurred by me or my child, will become due to me, my child, our heirs, agents, or assigns at any time because of my child's participation in any of the above activities or the above described use of my child's photograph, likeness, or voice.

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Parent Signature Date Date _____

Print Parent Name Date

Creating digital signature in Acrobat Reader

To create your digital signature file follow these steps:

1. Click on the "Signature Field" in the PDF form. The signature field is indicated by a red arrow in the top left corner of the field
2. Select "I want to sign this document using a new digital ID I want to create now" Click "Next"
3. Select "New PKCS#12 digital ID file" and click "Next"
4. Fill out the "Identity Information" and click "Next". (Name and email address is sufficient)
5. Specify the location on your computer where you want to store the digital signature file. Enter and confirm the password that you want to use for the digital signature file. Click "Next."

NOTE: Make sure to save the file in a location that is easy to remember and use a file name that will be easy to find. Store the password in a safe location. You will have to enter this password when signing PDF documents in the future.